

## TESDA CIRCULAR

<b>Subject:</b> Amendments to Implementing Guidelines of the PGMA-TWSP Ladderized Education Program (LEP) Scholarship	Page __ of __ Pages  No. <u>23</u> series of 2007
<b>Date Issued:</b> May 29, 2007	<b>Effectivity:</b> As indicated
<b>Supersedes:</b> Sections of T.C. No. 49, s. of 2006 as indicated.	

In view of the need to make the PGMA-TWSP LEP more responsive and attuned to the needs of the target clientele, the following amendments to the Implementing Guidelines on the PGMA-TWSP LEP Scholarship Program are hereby formulated:

a) Under **E. Application and Selection Process**, number 5) a) is hereby amended as follows:

5) The scholarship certificate shall be used for:

a) Supporting the scholar to at least finish his/her first TVET qualification, in the ladderized degree program. Preference shall be given to freshmen (fresh intakes to college). The permutation table below shall guide the payment of tuition subsidies to the HEI/SUC.

Year Level	First TVET Exit Point or Job Platform <sup>1</sup>					
	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Summer (if required in the curriculum)	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Total Amount
First Year	P5,000.00					P5,000.00
	P5,000.00	P5,000.00				P10,000.00
	P3,400.00	P3,300.00	P3,300.00			P10,000.00
Second Year	P2,500.00	P2,500.00	P2,500.00	P2,500.00		P10,000.00
	P3,400.00	P3,300.00		P3,300.00		P10,000.00
	P2,500.00	P2,500.00		P2,500.00	P2,500.00	P10,000.00
	P2,000.00	P2,000.00	P2,000.00	P2,000.00	P2,000.00	P10,000.00

In the event that on-going students are the qualified scholars, the start of payment will be on the semester/summer term of the effectivity of the scholarship and in no way shall be retroactive.

<sup>1</sup> First TVET exit point beyond 2<sup>nd</sup> semester of the 2<sup>nd</sup> year shall not be anymore entitled to financial subsidy.

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b) For on-going students that would like to avail of the financial subsidy the following permutation table shall apply

Year Level	First TVET Exit Point or Job Platform <sup>2</sup>					
	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Summer (if required in the curriculum)	1 <sup>st</sup> Sem	2 <sup>nd</sup> Sem	Total Amount
First Year		P5,000.00 <sup>3</sup>				P5,000.00
		P5,000.00	P5,000.00			P10,000.00
Second Year				P5,000 <sup>4</sup>		P5,000.00
		P3,400.00	P3,300.00	P3,300.00		P10,000.00
		P5,000.00		P5,000.00		P10,000.00
		P2,500.00	2,500.00	P2,500.00	P2,500.00	P10,000.00
			P3,400.00	P3,300.00	P3,300.00	P10,000.00
			P5,000.00	P5,000.00	P10,000.00	

Under H. PAYMENT, item no. 2 is amended as follows:

2) The Regional Directors shall pay the training institution within fifteen (15) working days from the date of the HEI/SUC submission of the following, subject to government accounting and auditing rules and regulations:

- a) For scholars who will take only one semester/summer term to finish a TVET qualification as indicated in the ladderized curriculum
  - i. TESDA copy of the scholarship certificate with the back portion of the certificate, complete with required signatories including authorized signatories of the HEI/SUC;
  - ii. Billing statement;

<sup>2</sup> Start of payment is on the term of effectivity of the scholarship and in no way should be retroactive. First TVET exit point beyond 2<sup>nd</sup> semester of the 2<sup>nd</sup> year shall not be anymore entitled to financial subsidy.

<sup>3</sup> The P5,000 is given only once in the 2nd semester/summer of the first year for scholars accepted that will only take one term to exit a TVET qualification.

<sup>4</sup> The P5,000 is given only once in any of the semesters of the second year for scholars accepted that will only take one term to exit a TVET qualification.

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- iii. Enrolment report; and
- iv. Terminal report ( first TVET exit point);
- v. The financial assistance for this last term shall be paid within fifteen (15) working days upon submission of the mentioned documents by the school.
- vi. Any student who drops out before the end of the semester/summer term forfeits his/her right to financial subsidy.

b) For scholars who will take more than one semester to finish a TVET qualification:

- i. TESDA copy of the scholarship certificate with the back portion of the certificate, complete with required signatories including authorized signatories of the HEI/SUC (only in the first instance);
- ii. Billing statement - every semester and summer (if applicable) until the scholar finished the first TVET qualification;
- iii. Certificate of enrolment - every semester and summer (if applicable) until the first TVET qualification is finished;
- iv. Enrolment report - every semester and summer (if applicable) until the first TVET qualification is finished.
- v. Amount of payment shall correspond to the permutation tables indicated above. Payments shall be released to the school within fifteen (15) working days upon submission of the above documents.
- vi. Any student who drops out before the end of the semester/summer term forfeits his/her right to financial subsidy.

These amendments shall revoke the identified sections of TESDA Circular No. 49, s. 2006 and shall remain in force until superseded. Other provisions of the said Circular not covered by these amendments shall remain valid and in force.

  
**SEC. AUGUSTO BOBOY SYJOCO**  
 Director General